

## LTL.xpo.com Web Tools Quick Sheet: Tracking

# USING THE TRACKING TOOL ON LTL.XPO.COM

## Overview

You can track shipments from your computer, tablet, or smartphone using the tracking tool on LTL.xpo.com.

1. If you are a registered user, log on to LTL.xpo.com.
2. Click **Track Shipment**.

**Note:** You do not have to be registered on the site to track shipments, but logging on will allow you to track a shipment using a pickup request confirmation number, purchase order number, reference number, and more. To register, click the **Support** menu at the top of the page, and then click **Register**.

3. Enter the tracking number(s). You can enter up to 35 tracking numbers.
  - a. **Note:** If you have an account and are logged in, you can select previously tracked numbers from the **Recently tracked shipments** list.
  - b. To save time, copy and paste the numbers into this field.
4. Click **Track** to open the list of shipments.
5. If you entered only one number, skip to Step 8.

What do you want to do today?

Search By PRO Number GO

**TRACK SHIPMENT** 📍

GET RATE QUOTE 📅

CREATE PICKUP REQUEST 📦

SET UP BILL OF LADING 📄

Tracking

**Enter tracking number(s)**

Enter up to 35 tracking numbers, one per line or separated by commas, using any combination of PRO Numbers, PUR Confirmation Number, Purchase Order Number, Shipper's Number, Custom Bond Number or Customer Reference Number

**TRACK**

120513956

UPO-7-221

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6. In the list of results, use the filter and sorting options to narrow down your results. The screenshot below shows the desktop/laptop version of the results page.

**Multiple Tracking Results**

Actions	PRO Number	Status	Delivery/ETA	Pickup Date	Reference Numbers	Recipient Destination
⋮	351564006	Delivered		9/2/2016	PRO#: 351564006, PO#: 2922800621, SN#: 2922800621	Thomas Products, Inc Hubbard, OR
⋮	138439000	Delivered		10/2/2016	PRO#: 138439000, PO#: 289965, PO#: 16333TT <a href="#">Show More</a>	Gorge Delights Inc North Bonneville, WA
⋮	204425395	Delivered	12/28/2016	12/15/2016	PRO#: 204425395, PO#: 45558, SN#: S0529220	Traffic Safety Portland, OR
⋮	287629882	Delivered	12/28/2016	12/20/2016	PRO#: 287629882, PO#: 13616999, SN#: 64829160	Pro-Clan Portland, OR
⋮	340432153	Delivered	12/28/2016	12/14/2016	PRO#: 340432153, PO#: 249240	Exova - Portland Portland, OR

Callouts for the screenshot above:

- Click to search within results.
- Click for help.
- Click to open pop-up window with status. See screenshot below.
- Click to print, email, or fax results, or to search again.
- Click a column header to sort by that column.
- Click to view service center information.
- View details, history, and documents related to PRO.
- Click PRO number to open shipment details page.
- Go to another page of results.
- Change the number of results that show on a page.
- Total number of results.
- Move between results pages.

7. Click the PRO number for the shipment you wish to track.

**Tip:** On the multiple results page (above), click the **Status** link for the PRO to quickly view status in a popup window (right). From there, you can also access Shipment Details.

**PRO #287629882, Clackamas, OR**

**Delivered**

Pickup Request Confirmed → Picked Up 12/20/2016 → In Transit → Out For Delivery → **Delivered**

Delivered: 12/28/2016      Last Modified: 12/28/2016 01:46 PM

Delivered by Clackamas, OR

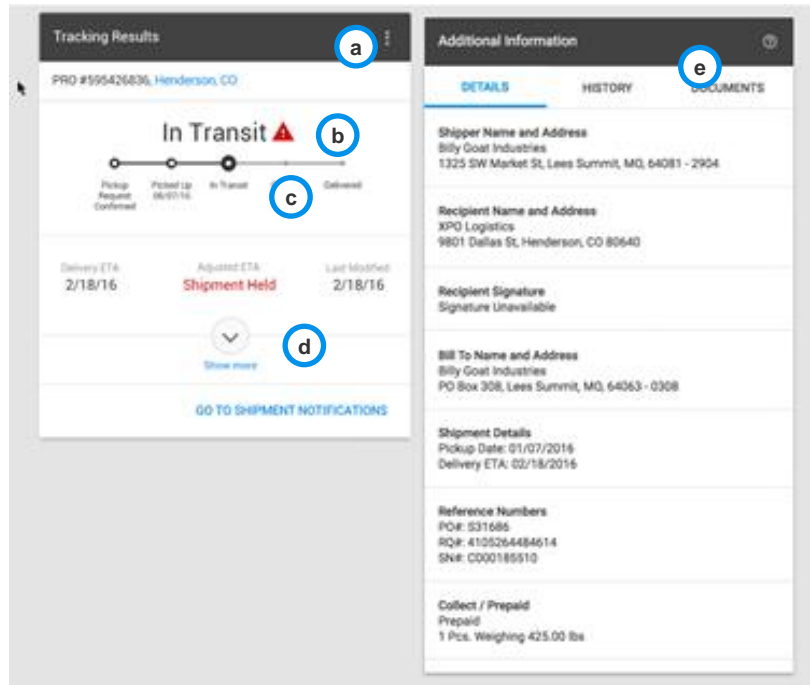
[VIEW SINGLE RESULTS PAGE](#)

Callout: Click to view shipment details.

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8. View tracking details, shipment details, history, and associated documents on the Tracking Results page.

**Note:** The mobile version of this page displays the Tracking Results card (shown on the left in this screenshot) above the Additional Information card (right).



### NEW FEATURES

- a. Click to print, email, or fax result; to search again; or to go back to multiple results list.
- b. - an exception has occurred.
- c. - current status.
- d. Click **Show more** to view more information.
- e. Click for help.